

MINUTES OF MEETING

TOWN OF LINCOLN HOUSING AUTHORITY

BOARD OF COMMISSIONERS

February 1, 2005

The meeting was called to order at 6:05 PM by Chairman Joseph Garvey at the Lincoln Manor Library, 10 Franklin Street, Lincoln, Rhode Island.

PRESENT:

Joseph Garvey, Chairman; Rita Turcotte, Vice Chairman; Lois Bryant and William Peppes, Commissioners. Also in attendance were Aime J. Brissette, Executive Director, Rebecca Dawes, Assistant Director, and Thomas J. Fay, Legal Counsel.

ABSENT:

John Rowan, excused; Arthur Fletcher, unexcused; and Robert Turner, Sr., resigned.

SECRETARY'S REPORT:

The Executive Director reported that there are 313 names on the public housing waiting list--291 elderly and 22 family. There were 17 new applications received last month for elderly housing. There are two vacancies. There are 110 participants in the Housing Choice Voucher Program, and 79 names on the waiting list.

Mr. Brissette reported on several initiatives during the month of December, including flu clinics, distribution of knitted goods and toys made by the residents at craft classes, and holiday parties at Lincoln Manor and Manville Manor.

Mr. Brissette indicated that the preliminary drawings have been completed for the fire alarm renovation project, and a RFP will be issued in March.

REMARKS FROM THE PUBLIC:

None noted.

UNFINISHED BUSINESS:

The Chairman indicated that a final vote was necessary for approval of the records retention policy. A motion to approve the records retention policy was made by

Ms. Turcotte and seconded by Ms. Bryant. The motion was approved unanimously.

(RESOLUTION NO. 558)

NEW BUSINESS:

The Chairman indicated that the next item of business would be a Resolution to submit the allocation plan. A motion to adopt a Resolution to submit the allocation plan was made by Ms. Turcotte and seconded by Ms. Bryant. The motion was approved unanimously.

(RESOLUTION NO. 560)

The Chairman indicated that the next item of business would be a Resolution to approve eviction of over-income tenants. After discussion, a motion to table was made by Ms. Turcotte and seconded by Ms. Bryant. The motion was approved unanimously.

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The Chairman indicated that the next item of business would be the approval of conference attendance February 7, 8 and 9 at Mohegan Sun in Connecticut. There was no interest.

The Chairman indicated that the next item of business would be the approval of conference attendance February 17 and 18 in Washington, DC. Mr. Garvey indicated that anyone affiliated with New Horizons would benefit from this conference. Messrs. Garvey and Isherwood will attend, and Ms. Turcotte may also attend.

The Chairman indicated that the next item of business would be the approval of the NAHRO Commissioner Fundamentals conference attendance March 12 and 13 in Washington, DC. Mr. Peppes

expressed possible interest in attending.

EXECUTIVE SESSION:

By a motion made by Ms. Turcotte and seconded by Mr. Peppes and on a roll call vote, the Commissioners approved the motion to adjourn to Executive Session at 6:25 PM under Section 42-46-4, Closed Meetings, more specifically, 42-46-5(5), Real Estate and 42-46-5(2), Litigation.

Ms. Turcotte left the meeting at 6:55 PM. There was no longer a quorum. Therefore, no further business could be completed.

Respectfully submitted,

Patricia A. Martins

Recording Secretary to the Board